



## REGISTRATION AGREEMENT

The cost for Apex Missions: National Youth Missions: \$425 + travel per participant. International: \$990 + travel per participant. A \$100 deposit is required for each participant at the time of registration. Your dates and spots are officially held once we receive your deposit, and this signed agreement. A minimum group size for an Apex Missions trip is 12. (If your group is less than 12, we would be happy to discuss with you the option of joining another group at your preferred site.) Participants can be added at any time if space at the site allows. Apex Missions requires a 10:1 student to leader ratio per gender with a minimum of three leaders. All payments to Apex Missions are nonrefundable.

## GROUP SIZE REDUCTION POLICY

While we all wish that every student in your ministry could participate in an Apex mission, we know that is not a reality. At times it can be difficult to estimate how many participants you could have months prior to going public with your own registration. We understand that dilemma. We strongly encourage you to use your best estimate, maybe a few less, to avoid the monetary responsibility for unused spots. We do allow you to make reductions to your number, but the closer we get to your trip dates the more difficult and expensive it becomes. Our registration reduction dates are as follows:

**UP TO NOVEMBER 19 (PAST)**- Unused registration funds will be applied to trip final balance.

**NOVEMBER 19** – Forfeit \$100 deposit per participant reduction.

\*If this reduction drops your group below the minimum group number you are responsible for 100% of the participants registration.

**MARCH 14** – Forfeit \$100 deposit per participant reduction and responsible for 50% of participants remaining balance.

\*if this reduction drops your group below the minimum group number you are responsible for 100% of the participants registration.

**MAY 15 (AND AFTER)** – Responsible for 100% of participant cost (\$425 total) and invoices are sent.

*International Missions registration closes February 1<sup>st</sup> + U.S. Missions registration closes March 1<sup>st</sup>*