

## Constance Free Church Funeral Policy

Constance Free Church wants to be a resource to the community, especially at a time of loss. During this time, the care director will serve as the primary point of contact with those who have suffered loss. She will acquaint the family with the process of planning the events related to a loss. The best practice is to have one spokesperson for the family, who alone communicates with the care director. The following guides the use of the facility and pastoral staff for those events.

### Funeral Home

The use of a particular funeral home or director is the decision of the family. If requested, the care director will help guide this decision. If an outside funeral director is not utilized at the church on the day of services, a related fee will be charged (see below).

### Scheduling

Constance will make every effort to make the facility and pastoral staff available, but previously scheduled events may conflict. In this case, the facility may be used and a pastor from another church may be used or another facility may be used and a member of the Constance pastoral staff may be used. Funerals may be held at Constance on Tuesdays, Thursdays and most Fridays during the school year. Wednesdays are available in the summer.

### Meals

If a meal is desired, the use of a caterer, overseen by a Hospitality Coordinator, is encouraged. The family typically negotiates catering fees directly with a caterer. The care director will provide caterer and menu options. If the family chooses not to use a caterer, but a meal is desired, the Hospitality Coordinator will supervise and coordinate the workers and food provided by the family.

### Fees:

The following are fees for services provided by the church. If the fees are prohibitive, please consult with the care director.

Use of the facility	First 4 Hours - No Charge, Each additional hour - \$100
Funeral Coordinator	No Charge
Hospitality Coordinator	No Charge
Keyboard	\$ 175
Sound Technician	\$ 75 if two technicians are necessary
On-Site Director	\$600 for a weekday attendance of 100 or more people

*Suggested Honorarium for the Pastor who officiates the service is \$150.*

### Cemetery Lots

Plots in the Constance Cemetery are available as follows:

Members	\$450
Regular Attendees	\$650
Non Attendees	\$850